

MEETING MINUTES

FRIENDS OF CHITTLEHAMPTON SCHOOL

WEDNESDAY 22nd NOVEMBER, 2017

LOCATION: IN SCHOOL

Present: Becca Brewer (Chair), Amanda Rowe (Treasurer), Laury Hancock (Vice-Chair), Wendy Evans, Leonie Millichope (Secretary)

Apologies: Vicky Williams

Treasurer's update

- Forthcoming expenditure/update on balance:
 - The current balance is £3,080. Once the pre-school funds are excluded this leaves a balance of £2,034. Forthcoming expenditure includes the Plough Theatre trip (coach and tickets, approx £325), purchases for Forest School (around £300), posts for the Forest School area and a contribution to the garden story chair. Some of these figures are, as yet, unconfirmed, but Amanda estimates we shall have around £1,300 remaining in the account after Christmas.
 - We did not discuss in detail how these funds might be allocated, but asked Mrs Evans to propose ideas for particular resources, trips or special in-school events that might be suitable. Ideas were also proposed regarding funding sporting events or tuition (e.g. gymnastics) and an outside structure or hut for outdoor learning.

Matters arising:

- **Playground improvements:**
 - delivery of the final allocation of bark is arranged for Friday 24th November and a working party is arranged for the morning of Saturday 25th to move it into place.
 - The school are planning a Garden Open Morning on Monday 18th December to welcome parents into school to see the improvements so far and to hold a formal dedication of the wooden story chair purchased for the school by kind donation. The children will also sing at this event and teas and coffees will be offered to parents.

- **Big Breakfast Thank You Notes:** Amy is sending the relevant names to Leonie. We agreed that Laury and Leonie would then send these out asap.
- **Christmas Hampers:** we still need to arrange a day to prepare the hampers ahead of the Christmas Play (13th December). Hopefully we shall have as many items as possible handed in by 8th December. We agreed with Mrs Evans that, as we shall sell Christmas Hamper tickets at the play this year in lieu of the usual school raffle, FOCS shall donate funds from the proceeds towards the school's usual Christmas expenses (e.g. crackers for the meal, prizes and refreshments for the childrens' Christmas party etc.). Laury and Leonie will sell raffle tickets at the afternoon performance of the play; Becky and one other will do so in the evening.
- **Refreshments at the school play:** we agreed to offer complementary mulled wine, mince pies, squash and biscuits to everyone after the evening performance of the school play. Leonie and Laury volunteered to miss the last 5 minutes of the evening performance to prepare these.
 - Becca: will order the mulled wine, mince pies and biscuits;
 - Leonie: will check existing FOCS supplies of squash and polystyrene cups and report back on what we need.
- Other funding raising ideas which were discussed:
 - Pub quiz: Laury agreed to check with Martin Ives to see if he has a suitable date in February.
 - Choir Concert in South Molton (The Voice based in Barnstaple): we agreed to check with Rebecca MacMills to see if this was still in the pipeline for March and to find out possible dates. Mrs Evans will then check with Mrs Collins to see if she might possibly be available to coordinate the children if they were to join in the performance.
 - Sandcastle competition: Becca to raise this with Sarah to discuss possible ideas for running this as a fun fundraiser in Spring/Summer 2018.
 - Beetle Drive: we discussed possibly offering a beetle drive evening for the children.
 - Other possible ideas discussed were: a curry night, coffee and cake morning, and a jumble sale.

Any Other Business:

Mrs Evans mentioned that the children are planning to hold a 'readathon' to support their sponsored charities and also possibly a £5 enterprise challenge again in 2018.

Date of next meeting

- We agreed to hold the next meeting after school drop off (9am) on Thursday 18th January, in school.